[For Students] Checklist of Procedures for Traveling Abroad

Participants in study abroad programs, research activities, academic conferences, etc. organized by Kanazawa University or partner universities, please do the following:

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**[Webpage: Risk management and insurance](https://www.kanazawa-u.ac.jp/global-network/studyabroad/risk-management)**

**Kanazawa University Website＞Global Network > Study Abroad (KU to abroad)**

**> Risk management and insurance**

[**LMS course: Overseas Travel Procedures**](https://lms-wc.el.kanazawa-u.ac.jp/webclass/login.php?group_id=bd7994018aa3e7d03fcb1f35d1982f2c&auth_mode=SHIB)

**Acanthus Portal＞LMS Courses > International Relations Department**

**> International Relations Department> /Overseas Travel Procedures.**



* If the country of your destination is rated "Level 2: Avoid non-essential travel" or higher on the "Overseas Safety Information by Country/Region" page of the Ministry of Foreign Affairs' Overseas Safety Website, have you completed the necessary procedures?
* Have you watched the Overseas Risk Management Orientation videos and taken and passed the test to confirm your understanding of the orientation?
* Did you complete “BEVI?”
* Have you filled out your emergency contact information to carry with you when traveling? In particular, be sure to check the number of the overseas diplomatic offices (embassy etc.)
* Have you secured a means of communication in case of an emergency at your destination? (Wi-Fi router rental, SIM-free mobile phone, international telephone card, etc.)
* Have you registered with the Ministry of Foreign Affairs' Tabi-reji for stays of less than three months and Overseas Residence Notification for stays of three months or more?
* Have you checked the Ministry of Health, Labor and Welfare Quarantine Station website for information on infectious diseases to be aware of when traveling abroad and received any necessary vaccinations?
* If you have a chronic illness, have you prepared your regular medications, a medical certificate in English, and a medication certificate?
* Have you submitted Kanazawa University's "Overseas Travel Notification"?
* (Only if applicable) Have you submitted a Study Abroad Notification or a Leave of Absence Notification if taking a leave of absence?
* Have you purchased the overseas travel insurance called FUTAI-KAIGAKU and the crisis and risk management services (Japan IR&C Corporation.)
* (Only if applicable) Have you purchased the "Gakkensai Futai Liability (Internship Liability)" only if you are engaged in work activities as an intern or volunteer?
* Please submit a "Return to Japan Notification" after returning to Japan.
* Please complete “BEVI” after returning to Japan.