

August 2, 2024

Kanazawa University 2024

Application guidelines for the waiving of admission fees (deferral of payment) and tuition fees (second semester) **(sudden change in household finances)**

[For those whose household finances were affected by the Noto Peninsula earthquake of 2024]

We would like to express our deepest sympathies to those who were affected by the Noto Peninsula Earthquake of 2024.

For students whose household finances have suddenly changed as a result of the direct or indirect effects of the disaster, admission fees and tuition fees (second semester) will be reduced or waived based on the circumstances of the disaster. Only students who enrol in October 2024 can apply for an admission fee waiver. Students applying should read the guidelines carefully and be sure to submit the required documents by the designated deadline.

Even if you applied for this waiver in the first semester of 2024, you will need to apply again if you wish to be waived tuition fees in the second semester of 2024.

1. Eligible applicants

1-1. Students affected by the disaster (hereinafter referred to as “disaster victims”)

Among the victims of Noto Peninsula Earthquake of 2024, those who meet both conditions (1) and (2) below.

- (1) Persons who can prove through official certificates, etc. that their livelihood was affected due to Noto Peninsula Earthquake of 2024.
- (2) Persons from households that have suffered severe damage that falls under any of the following categories:
 - ① **When the person who maintains livelihood dies or goes missing**
 - ② **If the house where the livelihood maintainer lives is “completely destroyed,” “largely partially destroyed,” “Medium-scale partially destroyed” or “partly destroyed.”**

*Self-supported individuals are only eligible if they own their own home.

***Students who have been enrolled beyond the period of completion of their studies can also apply.**

1-2. Students who do not meet the conditions in (1-1) above, but whose household finances suddenly changed due to the earthquake. (hereinafter referred to as “household emergency victims”)

Applicants must meet both conditions (1) and (2) below.

- (1) Households whose income has suddenly changed due to Noto Peninsula Earthquake of 2024

Example 1: When there is damage to the materials necessary for daily life or the basic means of production for obtaining living expenses (rice paddies, fields, stores, etc.).

Example 2: When the livelihood earner loses his or her job

Example 3: When the livelihood earner is unable to work for more than six months due to injury or illness

(2) Those whose income after the occurrence of a sudden change in household finances is within the standard range of the university's regular tuition waiver system.

2. How to apply

The application method differs depending on the degree of disaster and waiver category. Please see the table below to find out how to apply.

In principle, submissions submitted after the application period will not be accepted, but if you are unable to prepare them by the deadline, please contact the Student Support Section during the application period.

Application category		Waiver category	Course	New study support system	How to apply Please check how to apply for the relevant number from the next page onwards.
disaster victims	(1) Livelihood keeper dies or goes missing	Admission fee and tuition fee waiver	Graduate School Course		A
	(2) The house where the livelihood keeper lives is "completely destroyed" or "largely partially destroyed"		Tuition fee waiver only	Undergraduate course	Applicable
				Not applicable	B
				Graduate School Course / Bekka	B
(3) The house where the livelihood supporter lives is "Medium-scale partially destroyed" or "half destroyed"	Admission fee and tuition fee waiver	Graduate School Course		A + Other university-specific systems ^{Note 2}	

Application category		Waiver category	Course	New study support system	How to apply Please check how to apply for the relevant number from the next page onwards.
disaster victims	(3) The house where the livelihood supporter lives is "Medium-scale partially destroyed" or "half destroyed"	Tuition fee waiver only	Undergraduate course	Applicable	B + New study support system ^{Note 1} + Other university-specific systems ^{Note 2}
				Not applicable	B + Other university-specific systems ^{Note 2}
			Graduate School Course / Bekka	B + Other university-specific systems ^{Note 2}	
household emergency	(4) (1) to (3) do not apply, but the household finances suddenly changed due to the earthquake.	Admission fee and tuition fee waiver	Graduate School Course		C
			Tuition fee waiver only	Undergraduate course	Applicable
		Not applicable			E
		Graduate School Course / Bekka		E	

Note 1: The New Study Support System is a set of "Japan Student Services Organization (JASSO) scholarships" and "reduction/waiver of admission fees and tuition fees by the university". This is a national financial support system for the **undergraduate course students. However, those who have spent more than three years between high school graduation and enrolment at the University and privately financed international students are not eligible. Students who are eligible for the new study support system should also apply for the new study support system together with this waiver system.** Regarding the application procedure, we will notify you from the Acanthus Portal in September 2024. Those who have already been certified as Category 1 do not need to apply, but those who are certified as Category II or III may have their support category changed to Category 1 by applying under the "Sudden change in household finances" framework, so please contact the Student Support Section, Student Support Division. If students who have been adopted under the New Study Support system are also approved for waiver under our system, the result of the higher amount of waiver will be applied.

Note 2: If the house in which the livelihood supporter lives is "Medium-scale partially destroyed" or "half destroyed," it is possible to apply for **the other waiver systems (see *below) in addition to this waiver system.** By applying for multiple applications, the waiver amount may be higher.

*You can apply for one of the following systems ① ~ ③ at the same time.

- ① For graduate school, Bekka, and Undergraduate students (those not eligible for the new study support system)
- ② For undergraduate courses (transitional measures) (for students in their sixth year who received tuition fee waiver under our university's unique system in 2019)
- ③ Sudden change in household finances due to coronavirus

Please check the application guidelines (website below) for details on how to apply.

https://www.kanazawa-u.ac.jp/students/economic/tuition_waiver

A. When applying for admission fee waiver and tuition fee waiver (disaster victims) Graduate School Course

(1) Application documents

- ① Application for admission fee/tuition fee waiver due to large-scale disaster (designated format)

Please download the form from the website below by yourself, print it out, fill it in and submit it.

<https://www.kanazawa-u.ac.jp/wp/wp-content/uploads/2024/01/daikibosaigaimenjo-r6noto-en.pdf>

- ② Documents certifying death or missing person, disaster certificate (disaster victim certificate) (Both are acceptable in photocopies.)

If you are self-supported individual, please also attach a certificate of disaster proving that you own the house.

- ③ A stamped (110-yen) self-addressed envelope (No.3 Long). (This is used to notify you of the results of the admission fee waiver (deferral of payment) application. Please write the applicant's name and address (address where mail can be reliably received) on the front of the envelope).

(2) Submission period: Within the admission procedure period specified in the admission procedure guidelines

- (3) Submission method: Submit the application documents along with the documents to be submitted for admission procedures.

(4) Where to submit: Admission Procedures Section of your department

B. When applying for tuition fee waiver only (disaster victim)

(1) Application documents

- ① Application for admission fee/tuition fee waiver due to large-scale disaster (designated format)

Please download the form from the website below by yourself, print it out, fill it in and submit it.

<https://www.kanazawa-u.ac.jp/wp/wp-content/uploads/2024/01/daikibosaigaimenjo-r6noto-en.pdf>

- ② Documents certifying death or missing person, disaster certificate (disaster victim certificate) (Both are acceptable in photocopies)

If you are self-supported individual, please also attach a certificate of disaster proving that you own the house.

(2) Submission period: September 2, 2024 (Mon) to September 13, 2024 (Fri)

(For postal applications, applications with postmarks up to this date)

(3) Submission method: Submitted by post or at the Student Support Section

(4) Where to submit: Student Support Section, Student Support Division, Educational and Student Affairs Department, Kanazawa University, Kakuma-machi, Kanazawa City, Ishikawa 920-1192

*When sending by post, please write in red on the left side of the envelope the words "Application documents for waiver from tuition fees included".

C. When applying for admission fee waiver (deferral of payment) and tuition fee waiver (those with sudden changes in household finances)

Graduate School Course

Please apply according to the application guidelines, "Application guidelines (for new students) for the waiving of admission fees (deferral of payment) and tuition fees (second semester)."

Website: https://www.kanazawa-u.ac.jp/students/economic/exemption_grace

When applying, please additionally submit the following application documents.

- ① Application for admission fee/tuition fee waiver due to large-scale disaster (designated format)
→Download and print from the website below, or pick it up at the Student Support Section Office.
<https://www.kanazawa-u.ac.jp/wp/wp-content/uploads/2024/01/daikibosaigaimenjo-r6noto-en.pdf>
- ② A stamped (110-yen) self-addressed envelope (No.3 Long). (This is used to notify you of the results of the admission fee waiver (deferral of payment) application. Please write the applicant's name and address (address where mail can be reliably received) on the front of the envelope).
- ③ Documents certifying the income of the person with a sudden change in household finances for the last three months (May to July 2024)
 - Salary earner: Salary statement (copy) for the above period
 - Persons with income other than salary: Accounts showing sales and necessary expenses for the above period.
- ④ (Applicable persons only) In case of unemployment or closure of business as a result of this earthquake.
Submit the applicable documents from the following
 - Employment insurance employee release form (copy)
 - Employment insurance beneficiary certificate (copy)
 - Documentation showing the date of closure of the business, such as business closure notification (copy)
- ⑤ (Applicable persons only) In case of receiving treatment for an injury or illness caused by this earthquake.
Doctor's certificate

D. When applying for tuition fee waiver only (household emergency victims) Undergraduate course (eligible for the new study system)

Please apply for the new study support system (sudden change in household finances).

To apply, please consult with the Student Support Section, Student Support Division. After confirming whether you are eligible for the application, we will instruct you on the application documents, application deadline, etc.

E. When applying for tuition fee waiver only (household emergency victims) Undergraduate courses (not eligible for the new study system) Graduate school course/Bekka

Prepare documents and apply in accordance with the application guidelines: "Kanazawa University 2024 "Second Semester" Tuition Fee Waiver Application Guidelines (for current students)" or "Kanazawa University 2024 "Second Semester" Tuition Fee Waiver (transitional measures) Application Guidelines". You cannot apply together with the tuition fee waiver for students whose household finances have suddenly changed due to Covid-19.

Website

For current students: https://www.kanazawa-u.ac.jp/students/economic/tuition_waiver/graduate_students

Transitional measures: https://www.kanazawa-u.ac.jp/students/economic/school_support/01-1-2

When applying, please additionally submit the following application documents.

- ① Application for admission fee/tuition fee waiver due to large-scale disaster (designated format)
→Download and print from the website below, or pick it up at the Student Support Section Office.
<https://www.kanazawa-u.ac.jp/wp/wp-content/uploads/2024/01/daikibosaigaimenjo-r6noto-en.pdf>
- ② Documents certifying the income of the person with a sudden change in household finances for the last three months (May to July 2024)
 - Salary earner: Salary statement (copy) for the above period
 - Persons with income other than salary: Accounts showing sales and necessary expenses for the above period.
- ③ (Applicable persons only) In case of unemployment or closure of business as a result of this earthquake.
Submit the applicable documents from the following
 - Employment insurance employee release form (copy)
 - Employment insurance beneficiary certificate (copy)
 - Documentation showing the date of closure of the business, such as business closure notification (copy)
- ④ (Applicable persons only) In case of receiving treatment for an injury or illness caused by this earthquake.
Doctor's certificate

3. Result notification

3-1. Admission fee waiver and deferral results

Results will be notified in mid-January 2025 (tentative) via the Acanthus portal.

- * Payment of the admission fee will be deferred until notification of the results of the waiver or deferral of the admission fee.
- * Students who are declined a waiver or deferral of payment of the admission fee and those who are granted half waivers (excluding those who have been awarded a half waiver and have subsequently applied for a deferral of payment) must pay the admission fee within 14 days from the date of notification of the denial of a waiver or deferral, or notification of the award of a half waiver.
- * Those who have been declined or awarded a half waiver of the admission fee may apply for deferral of payment of the admission fee. Where deferral of admission fee payment is granted, the deadline for deferral of payment shall be September 30 for students enrolling in April and March 31 for students enrolling in October (In both cases, if this day is a holiday or public holiday, until the weekday just before).
- * Should students who have been denied an admission fee waiver or deferral of payment, or who have been granted a half-waiver or deferral of payment, not pay the admission fee that is due, their admission will be revoked and they shall be expelled.

3-2. Tuition fee waiver results

Notification shall be made in mid-January 2025 (tentative) via the Acanthus portal.

- * Payment of tuition fees shall be deferred until notification of the results of tuition fee waiver applications.
- * If the application result is a half waiver or rejection, the amount to be paid and method of payment shall be included with the result notification.
- * The final deadline for the payment of tuition fees shall be September 30 for the first semester and March 31 for the second semester (In both cases, if this day is a holiday or public holiday, until the weekday just before). Students who fail to make payments will be expelled.
- * Please note that the period between the notification of results and the payment deadline is shorter.

4. Application notes

- (1) The Student Support Section will contact applicants by E-mail, message on the Acanthus Portal or phone in the event of an incomplete application.
Applications may be invalidate if incomplete application documents are not corrected by the specified date.
- (2) Submitted documents will not be returned, lent, or reproduced in any form. Please submit photocopies of all documents that are acceptable in photocopies; when submitting originals, please be sure to make a photocopy for your own records before submission.
- (3) Where an application is found to contain false information, any admission fee or tuition

fee waiver already granted shall be revoked (the regular tuition fees must be paid in addition) and no further tuition fee waiver application will be accepted.

- (4) Students who have received disciplinary action during the semester of application shall not be eligible to apply for a waiver. If the time of the disciplinary action is before the notification of the result of the application, the waiver application is invalidated; if it is after the notification of the result of the application, the permission for the waiver is cancelled (the regular tuition fees must be paid in addition).
- (5) Since we automatically transfer tuition fees from your bank account, you need to go through the account transfer procedure even if you apply for tuition fee waiver. We confirm that you have completed the account transfer procedure for tuition fees when examining your application for tuition fee waiver. Those who have not completed this procedure must obtain the procedure documents from the student affairs office of your department and complete it by the time you submit the application documents. If you cannot make an account transfer due to some circumstances, please inform to Student Support Section.

5. Handling of personal information

- (1) Personal information submitted in the application and personal information obtained by the University will be used for the purpose of screening admission and tuition fee waivers. In addition, the results of the selection process for admission and tuition fee waivers will be used for operations related to the collection of admission and tuition fees.
- (2) Personal information obtained in the course of (1) as well as the results of the admission and tuition fee waiver selection process may be used for operations relating to financial support for students. In addition, information may also be used in an anonymized form for the purposes of improving university education, student support and university administration (various statistical surveys and analyses, project planning etc.).
- (3) In conducting the operations in (1) and (2) above, some tasks may be outsourced to external companies. In such cases, a contract will be agreed between the University and the contracting entity to ensure the appropriate handling of personal information, whereupon some or all personal information shall be provided to that entity.

6. To Students and Parents

In principle, tuition waivers **should be applied for by students themselves** to encourage their independence. If anything is unclear in the screening process, we will ask the student himself / herself. **Please apply by the student himself / herself after fully understanding his / her family situation.**

In addition, in order to ensure equity and fairness, each deadline for applications will be handled strictly. Therefore, **we will not accept applications after the application period has passed for reasons not attributable to the University**, such as "I did not know," "I did not notice the notification," or "I was busy.". We appreciate your understanding and cooperation. **However, if due to circumstances it is not possible to submit the application by the deadline, please contact us before the application deadline.**

(Contact)

Student Support Section, Student Support Division, Department of Study
Affairs, Kanazawa University

(2nd floor of Administration Building, Kakuma Campus)

Mail: stsien@adm.kanazawa-u.ac.jp

(Please include your student ID and name in the text of the email.)