Kanazawa University Procedures and precautions for internet application

May, 2023 ver.3 Admission Division, Student Affairs Department, Kanazawa University



Select the examination you want to apply for and click "Next".

*Only the examinations within the application period at the time are displayed on the actual screen when you apply.

Select Select Input Your Select payment method completion of Examination Details Profile Profile Profile payment method confirmation completion of
Next
Select Examination System
> KUGS Admission by Comprehensive Selection (Type I)
> KUGS Admission by Comprehensive Selection (Type II)
> KUGS Admission by School Recommendation (Type I)
> KUGS Admission by School Recommendation (Type II)
> KUGS Admission by Comprehensive Selection based on English language skills(type II)
> Special Talent Admission (CHOZEN Selection) by A-lympiad Award
> Special Talent Admission (CHOZEN Selection) by CHOZEN Literature Award
> Special Admission to the School of Pharmacy for Undergraduate-to-Postgraduate Program
Special Admission by Recommendation for Students Living Overseas
Have you applied for exemption of the entrance examination fee? No O Yes If you are qualified for exemption of the entrance examination fee, input the password issued by the university. password

> Undergraduate Training Course for School Nurses



Select the school/graduate school you apply for and click "Next".

first schedule	
Select Program	
School for the Future of Innovation in Society, College of Philosophy in Interdisciplinary Sciences	School of Humanities, College of Human Choose and Social Sciences
 ✓ Select style(s) of examination that you want to take. Liberal Arts-oriented Selection Science-oriented Selection 	Please select the school/gradua school etc. you apply for.
School of Law, College of Human and Social Choose Sciences	School of Economics, College of Human and Choose Social Sciences
School of Teacher Education, College of Choose Choose	School of Regional Development Studies, College of Human and Social Sciences
School of International Studies, College of Choose Human and Social Sciences	School of Mathematics and Physics, College Choose of Science and Engineering
School of Chemistry, College of Science and Choose Engineering	Entrance examination of three schools; School of Mechanical Engineering, School of Frontier Engineering, School of Electrical, Information and Communication
Your Code of Common Test for University Admissions	nter your code of Common Test for University Admissions.
< Back	
	If you apply for the examination that use results of the Common Test for University Admission, enter the number printed on the Common Test for University

STEP3 Input Your Profile

Input your Profile and click "Next".

If there are any omissions in the required items, an error message will be displayed. Input them again.

Г

Input Your Profile			The input and required depending on the o	examination an
ease enter required info	rmation on the form below	/. Req. is required.	the school / gradua select.	te school etc. yo
Confirmation of applicat	ion qualification		Please input then screen.	according to th
Confirmation number Rec of application qualification	Please enter according the In the case of KUGS Adi Articulation programs (10) In the case of Special Ta including "KU"). In the case of Special Ai number" (10 digits includ <e.g.> KUOOOOC In the case of Special Ai Examination for Japanese <e.g.> OO*OOOC</e.g.></e.g.>	(Half-width alphanumeric characters, *) e following. mission, "number of completion certificate" for KU) digits including "KU") . alent Admission (CHOZEN Selection) by A-lympiad alent Admission (CHOZEN Selection) by CHOZEN L ling "KU") 000 dmission for Self-funded International Students, " : University Admission for International Students(E 0 * 000000	SS High School/ University Award, "team ID" (10 digits terature Award, "participation xaminee's number"of IU). (14 digits including " * ")	
English external test Check the precautions and Make sure to check the app depending on exam categorie Especially, when you apply	enter the examinee's number an lication guideline since the types s and faculties. for the Second-round Amission to	d your score of English external test. of English external tests that are allowed to submit a o fill vacancy , please check the use of English externa	id how to use the scores differ tests with application guideline.	
Cambridge English	examinee's number etc.	Haif-width alphanum Enter the Reference No.	rric characters	
Qualifications	Score	Half-width number	You need to in	nput Japanese
~~~~	~~~~	~~~~~~	kana. Please in Kana input so terminal to be u	stall Japanese oftware in the used.
asic Information	Family name	First Name	kana. Please in Kana input so terminal to be u	istall Japanese ftware in the ised.
asic Information	Family name Family Name	First Name	kana. Please in Kana input so terminal to be u	istall Japanese iftware in the ised.
asic Information Name in Katakana Full Name	Family name Family Name Family Name When inputting your name result in an error. In such i Example) 高木 -> 高木 山崎 If you are not of the Japan using alphabets, with your	First Name First Name First Name First Name e and address, and other pieces of personal inform a case, use alternative characters. 语 -> 山城氣 ese nationality, input your name as shown in your family name for "姓" and your first and middle na	kana. Please in Kana input so terminal to be u	istall Japanese iftware in the ised.
asic Information Name in Katakana Full Name	Family name Family Name Family Name When inputting your name result in an error. In such in Example) 高木 -> 高木 山崎 If you are not of the Japan using alphabets, with your	First Name First Name First Name First Name a case, use alternative characters. 语 -> 山崎 nese nationality, input your name as shown in your family name for "姓" and your first and middle na	kana. Please in Kana input so terminal to be u	istall Japanese ftware in the ised.
Aasic Information Name in Katakana Full Name Req	Family name Family Name Family Name When inputting your name result in an error. In such i Example) 高木 -> 高木 山崎 If you are not of the Japan using alphabets, with your Req. FAMILY NAME Req. FIRST NAME	First Name         First Name         First Name         a case, use alternative characters.         § -> Ццб         hese nationality, input your name as shown in your         family name for "经1" and your first and middle na         (Half-width uppercase letter)         (Half-width uppercase letter)	kana. Please in Kana input so terminal to be u	istall Japanese iftware in the ised.
Basic Information Name in Katakana Full Name Req	Family name Family Name Family Name When inputting your name result in an error. In such i Example) 高木 -> 高木 山崎 If you are not of the Japan using alphabets, with your Req. FAMILY NAME Req. FIRST NAME MIDDLE NAME	First Name First Name First Name First Name a case, use alternative characters. F -> 山崎 ves nationality, input your name as shown in your family name for "姓" and your first and middle na (Half-width uppercase letter) (Half-width uppercase letter) (Half-width uppercase letter)* N	kana. Please in Kana input so terminal to be u (FULL WIDTH) ation, registration in kanji may resident's card or passport mes for "2."	istall Japanese iftware in the ised.
3asic Information Name in Katakana Req Full Name Req name (alphabet) Req	Family name         Family Name         Family Name         When inputting your name result in an error. In such i Example) 高木 -> 高木 山崎         If you are not of the Japan using alphabets, with your         Req.       FAMILY NAME         Req.       FIRST NAME         MIDDLE NAME       MIDDLE NAME         The input of your middle n Input your name as shown name, your first name and first names, input your name If you do not have your page	First Name First Na	kana. Please in Kana input so terminal to be u	istall Japanese iftware in the ised.
Basic Information Name in Katakana Req Full Name Req name (alphabet) Req (Input in Common Era (CE)	Family name         Family Name         When inputting your name result in an error. In such a Example) 高木 -> 高木 山崎         If you are not of the Japan using alphabets, with your         Req. FAMILY NAME         Req. FAMILY NAME         MIDDLE NAME         MIDDLE NAME         The input of your middle m         Input your name as shown name, your first name and first names, input your name and first name, input your name and first name.         If you do not have your part	First Name         First Name         First Name         e and address, and other pieces of personal inform a case, use alternative characters.         § -> ЦШई         nese nationality, input your name as shown in your family name for "凭" and your first and middle na (Half-width uppercase letter)         (Half-width uppercase letter)	kana. Please in Kana input so terminal to be u	Istall Japanese oftware in the Ised.
Sasic Information Name in Katakana Full Name Req name (alphabet) Req Date of Birth (Liput in Common Era /(CE) Sex Req	Family name         Family Name         Family Name         When inputting your name result in an error. In such is Example) 高木 -> 高木 山崎         If you are not of the Japan using alphabets, with your         Req.       FAMILY NAME         Req.       FIRST NAME         MIDDLE NAME       Input your name as shown name, your first name and first names, input your nail If you do not have your pa         year       year         O Male O Female	First Name First Name First Name First Name First Name First Name a case, use alternative characters. F -> 山崎 nese nationality, input your name as shown in your family name for "姓" and your first and middle na (Half-width uppercase letter)	kana. Please in Kana input so terminal to be u	Istall Japanese oftware in the Ised.

Postcode Prefecture	Req.       -       (HALF WIDTH)       Detect address with postcode         Req.       -       (HALF WIDTH)       Detect address with postcode	receive a notice ef ou do not live in	We will send necessary documents etc. to this address. Be sure to input an address/phone number in Japan. If the applicant is not residing there, please enter the name of the person who will receive the notification on your behalf.
City Address Line1	Req.     Example) Kanazawa city       Req.     Example) Kakuma 2-36		[Applicants who live overseas] (graduate school) If you do not have an address/phone number in Japan, please input the
Phone Number %Enter both or either of phone numbers. %To be careful do not enter wrong number.	Example) Acanthus mansion room 306  Req. Phone Number - (HALF WIDTH) Cell Phone Number - (HALF WIDTH)		address/phone number of Kanazawa University. Postcode : 920-1192 Prefecture : 石川県
Mail Some mails will be sent to the address you inputted here.	Req. (HALF WIDTH Send	I E-mail for Confin	City : Kanazawashi Address Line 1: Kakumamachi Phone Number:076-264-5169
Contact of guardian	s etc.	Dlaga	confirm if you can receive E-mail
Phone number of guardians etc. *Enter both or either of phone numbers. *Enter the phone number of guardians etc. which is not the same as the phone number or cell phone	Req. Phone Number - (HALF WIDTH) Cell Phone Number - (HALF WIDTH)	Plase from o We will	ease input a phone number in Japan.
lication Qualification			1001) you do not have a nhone number in Japan
jh School Name Req. d Code	Enter your High School Name, then select the one from the suggestions. ※ Enter High School Name without prefecture. ex. Enter "△△" when your High School Name is "〇〇県立△△高等学校". 高校名 (全角) または高校コード High School Code:N/A ※Click "Find High School" button when cannot find your high school name from suggestion.	ind High School	ease input the phone number of Kanazawa niversity.
	% If you are not a high school graduate (or graduate from a foreign school), click "Choose Qualification" button.	oose Qualification	
ih School Req. urse	Please select v		
ih School Req. partment	Please select		[Bachelor]
ar and Month of	year month Please select 月) If you have passed a high school equivalency examination (including a university e examination) at an age younger than 18, enter the date on which you will turn 18.	• ( ntry qualification If you have pass	年 click here and then click 「52000E(外 国の学校等)」.
aduation put in Common Era :)	examination at an age older than 18, enter the date on which you passed it. Also, if you graduated, or expect to graduate, from a foreign high school etc., enter	r the date of grad	luation.
aduation put in Common Era	examination at an age older than 18, enter the date on which you passed it. Also, if you graduated, or expect to graduate, from a foreign high school etc., ente	r the date of grad	luation.
aduation put in Common Era ;) ers quest for closure of test ults	examination at an age older than 18, enter the date on which you passed it. Also, if you graduated, or expect to graduate, from a foreign high school etc., enter <b>Please select</b> If you select "I wish," you must pay a separate fee of 700 yen for each application. Note that your request will not be received if it is submitted by mail or after expiral period.	r the date or grad	ation

The following message may appear. Check it, and if there is no problem, click "OK". IF you input address of Kanazawa University, you can click "OK".



# STEP4 Confirm your profile

Confirm all contents you input from STEP1 to STEP3. If there are no mistakes, click "Next". To make a correction, click "Back" and make the correction on the previous screen.

Confirm Your Profi	le		
Exam Fee ¥	17,000 Examination System Special Admission for Self-funded International Students	;	
application information			
Special Admission for Self-funded International Students (College of Philosophy in Interdisciplinary Sciences School of	Department of your choice		
Econimics, School of Teacher Education, School of International Studies, College of Science and Engineering)	School of Economics, College of Human and Social Sciences		
Confirmation of application	on qualification		
Confirmation number Req. of application qualification	KU1111111	A	fter the payment of
Application Qualification	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	P Co	<u>egistration details.</u> lease be sure to onfirm that all of th
		_	• • • • •
High School Name Req. and Code	High School Code : 52000E High School Name : 外国の学校等	re is	egistered informatio correct.
High School Name Req. and High School Req. Course	High School Code : 52000E High School Name : 外国の学校等 Others	re is	egistered informatio correct.
High School Name Req. and Code High School Req. Course High School Req. Department	High School Code : 52000E High School Name : 外国の学校等 Others Others	re is	gistered informatic correct.
High School Name Req. and Code Req. Course Req. High School Req. Department Req. Year and Month of Graduation (Input in Common Era /CE)	High School Code : 52000E High School Name : 外国の学校等 Others Others March, 2021 Graduation expected	reis	gistered informatic correct.
High School Name Req. and Code Req. High School Req. Course Req. Department Req. Year and Month of Graduation (Input in Common Era (CE) Common Era	High School Code : 52000E High School Name : 外国の学校等 Others Others March, 2021 Graduation expected	reis	gistered informatic correct.
High School Name     Req.       and Code     Req.       High School     Req.       Course     Req.       High School     Req.       Department     Req.       Year and Month of Graduation (Input in Common Era (Input in Common Era)     Req.       Others     Course	High School Code : 52000E High School Name : 外国の学校尊 Others Others March, 2021 Graduation expected	reis	gistered informatic correct.
High School Name     Req.       and Code     Req.       High School     Req.       Course     Req.       High School     Req.       Department     Req.       Year and Month of Graduation (Input in Common Era (CE)     Req.       Others     Req.       Prior consultation for applicants who are physically handicapped etc.     Req.	High School Code : 52000E High School Name : 外国の学校算 Others Others March, 2021 Graduation expected	reis	egistered informatic correct.

# STEP5 Confirm payment method

Confirm payment method and amount and click "Register".  $\times {\rm No}$  payment is made here.

Confirm Payment Method	
Credit Card Payment	
You can also pay at the credit cards below.	
VISA Desterord	
Convenience Store Payment	
You can also pay at the convenience stores below.	
ATM (Pay-easy)	
will be required. たいまでは、 MUFG ERUFJ服行 「 ERUFJ服行 「 ERUFJ服行 ご ERUFJ服行 ご ERUFJ服行 ご ERUFJ服行 」 ERUFJ服行 「 ERUFJR行 ご ERUFJR行 」 ERUFJR行 Internet Banking	
You can also pay by Internet banking from megabanks and more than 1000 banks in Japan. You have to pay at "Entry Payment Site" that informed you the URL after entry, even if you use Internet bankin use other services and URLs. #Internet banking account is required.	ng. Do not
The payment is due on November 09, 2020 17:00 PM.	
Amount Total ¥17,700 (¥17,000 (Fee) + ¥700 (Charge) )	
← Back Register →	
Be a of t dea	sure to the fee a dline.

Your registration is now completed.

Please continue to pay the fee and upload your ID photo.



#### STEP6-1 Payment entrance examination fee (in case of credit card)

After confirming payment amount, please enter your credit card information and pay.

金沢大学



#### 金沢大学

🥪 クレジットカードでのお支払い (Credit card)	お支払い内容 (Payment detail)
以下の内容をご確認いただき、お支払いをお願いします。 (Please confirm the information below and pay.)	店麵名 (Store name) 金沢大学
カードプランド (Credit card VISA brand)	取引ID (Transaction T246201900000000000000 ID)
カード番号 (Credit card *****_*****_1000	お客様氏名 (Customer 金大太郎 name)
number)	ご注文内容 (Order detail) 検定料
カード有効期限 MONTH/YEAR (GOOD THRU 12月/20年 (MONTH/YEAR))	金額 (Payment 18,640 円(JPY) amount)
お支払い回数 (Credit card 一括払い (Single) payment method)	画面有効期限 (Thic page 2018/12/03 23:59:59 expiration) (JST)
カード確認番号 **** (Security code)	
よろしければ、お支払いボタンを押してください。 (If correct, click the "Pay" button.) ボタンは1回だけ押してください(2回以上押さないようご注意ください)。 (Please press the button only once. (Do not press it twice))	
お支払い ^(Pay)	
前画面に戻る (Back) 支払方法を変更する (Change payment method)	© 2018 PAYSENT Co. Ltd. all rights reserved

## STEP6-2 Upload ID photo(1)

Click "Check Your Entries" at the bottom of the STEP6 "Your registration is now completed".

On the "application confirmation", enter the required item and click "Next".

Name in Katakana	Family name キンダイ	First Name タロウ (FULL WIDTH)
Date of Birth	2000 year 01	month 01 day (HALF WIDTH)
reference number	K01466	(HALF WIDTH)
Authentication Code	1406	(HALF WIDTH)
(	Click <u>here</u> for make inq	uiry about reference number and authentication code

Click "Registration and check of picture".

applicatio	on list			
Name in Kata Date of Birth reference nur Authentication	kana : キンダ : January 01 nber : K01466 n Code : 1406	イ タロウ , 2000 5 5		
			-	-
reference number	Registered at	Examination Classification	Payment Status	Various confirmation
K01466 Documents : Waiting	2020/09/16 18:19	Special Admission for Self-funded International Students	Waiting Due date of payment November 09, 2020 17:00 PM	Entry Completion Page Registration and check of picture Admission ticket for examination confirmation email application cancellation

## STEP6-2 Upload ID photo(2)

Click "Select File" and upload ID photo date.



Adjust the orientation and size of the uploaded ID photo and click "Cut of picture".

#### Cut of ID photo

#### Cut of ID photo

Cut the uploaded ID photo data to a depth of 640 px and a width of 480 px.

[1] Make adjustments using "Move picture," "Move cut frame" and "Enlarge/reduce picture" to put your ID photo into the cut frame (the bright part).

[2] When the picture has been put into the cut frame (the bright part), click "Cut off picture" button.

[3] The dialog "The picture is cut off" is displayed after the picture has been cut off. Then, click "OK." You move to the screen for the final check of your ID photo.

<Method to adjust an ID photo>

- The picture can be turned 45 degrees at a time with "Turn left" or "Turn right" button.

The picture can be enlarged or reduced with "Enlarge" or "Reduce" button.

- The picture or cut frame can be moved with drag & drop.

- The picture can be enlarged or reduced with the mouse wheel of a PC, or the pinch-in or pinch-out of a smartphone or tablet.



Turn left	Enlargement	Reduction	Turn right
	< Back	Cut off picture	

Make sure that the uploaded ID photo meets the requirements and check the check box.



After completing the registration of the ID photo, the required documents can be printed from the application list.

is to follow the precedure for poplication	
is to follow the precedure for application	
se to follow the procedure for application.	
4	<ul> <li>Return to the list of applications</li> </ul>

Print out "Application Checking Sheet(Submission Sheet)" and "Address label for application envelope".



# STEP7 Confirm application

nter to all fields, and clic	k "Next" button.		
Name in Katakana	Family name キンダイ	First Name タロウ	(FULL WIDTH)
Date of Birth	2000 year 01	month 01 day (HALF WIDTH)	
reference number	K01466	(HALF WIDTH)	
Authentication Code	1406	(HALF WIDTH)	
(	Click <u>here</u> for make inqu	iry about reference number and authentica	ition code

You can confirm and change the registered photo. You cannot change it after the submitted documents are mailed. You can cancel the application information before paying the examination fee, but please note that the canceled data cannot be restored.

	applicatio	on list			
	Name in Kata Date of Birth reference nu Authenticatio	akana : キンダ : January 01 mber : K01460 n Code : 1406	イ タロウ ,2000 5 5		
	reference number	Registered at	Examination Classification	Payment Status	Various confirmation
(	K01466 Documents : Walting	2020/09/16 18:19	Special Admission for Self-funded International Students	Waiting Due date of payment November 09, 2020 17:00 PM	Entry Completion Page Registration and check of picture Admission ticket for examination confirmation email application cancellation
You of status If it chang	can check s of applica is accept ged to "Acce	the acce ation docu ted, it w epted (DO	Add New Entry ptance ments. <i>r</i> ill be NE)".	► Log out	

## STEP8 Print out Admission ticket

Click	Application confirmation	Ø	and enter	the	required	item.	Then	click	"Next"	
-------	--------------------------	---	-----------	-----	----------	-------	------	-------	--------	--

Name in Katakana	Family name	キンダイ			First Name タ	לם	(FULL WIDTH)	
Date of Birth	2000 y	ear 01	month	01	day (HALF	WIDTH)		
reference number	K01466		(HALF )	(HALF WIDTH)				
Authentication Code 1406			(HALF WIDTH)					
C	Click <u>here</u> for r	nake ing c	uiry about	refere	nce number Next	and authenticat	ion code	

On and after the date shown in the Application guidelines, the ticket can be printed out from the application list. Click "Admission ticket for examination" and print out in A4 size. Please be sure to bring a printed admission ticket on the day of the examination.

Name in Katakana : キンダイ Date of Birth : January 01, 20 reference number : K01466 Authentication Code : 1406	タロウ 00		
reference number Registered al	Examination Classification	Payment Status	Various confirmation
K01466 2020/08/12 Documents : 10:37 Accepted (DONE)	2nd year transfer of School of Medicine, College of Medical, Pharmaceutical and Health Sciences	Accepted : クレジット カード (Credit card) payment day August 12, 2020 10:40 AM	Entry Completion Page Registration and check of picture Admission ticket for examination confirmation email

### STEP9 Reprint out "Application Checking Sheet" etc. (If you need)

Click

and enter the required item. Then click "Next".

lame in Katakana	Family name キンダイ	1	First Name タロウ	(FULL WIDTH)
Date of Birth	2000 year 01	month 01	day (HALF WIDTH)	
eference number	K01466	(HALF WIDT	ГН)	
Authentication Code	1406	(HALF WIDT	ГН)	

Click "Entry completion Page" and print out.

applicati	on list			
Name in Kat Date of Birth reference nu Authenticatio	akana : キンダ i : January 01 imber : K01460 on Code : 1406	イ タロウ , 2000 5 5		
reference number	Registered at	Examination Classification	Payment Status	Various confirmation
K01466 Documents : Waiting	2020/09/16 18:19	Special Admission for Self-funded International Students		Entry Completion Page Registration and check of picture
			Waiting Due date of payment November 09, 2020 17:00 PM	Admission ticket for examination
				application cancellation

No Required Documents Note [All individuals concerned] Application Checking Please check if the application contents are all correct. This is not to be submitted since this is for confirmation. Other forms can be output after payment and photo upload are completed. Print Document Sheet (Confirming Sheet) 1 [All individuals concerned] Please check if the application contents are all correct. Upload the ID photo from the application list, then print it in A4 size in color and mail it. Application Checking Print Document 2 Sheet (Submission Sheet) [All individuals concerned] Please check if the application contents are all correct. Address label for Print Document Please attach an address label that is color printed in A4 size to a commercially available square 2[24cm x 33.2cm] envelope, enclose the set of application documents, and send it by "registered express delivery". 3 application envelope [All individuals concerned] guideline.Be careful that if there are any failures in submission of application documents, they will not be accepted. Other documents to be 4 submitted <Application guideline>

https://www.kanazawa-u.ac.jp/education/admission/boshuyoko