

January 29, 2025

Kanazawa University 2025

Application guidelines for the waiving of admission fees and tuition fees (first semester) (sudden change in household finances)

[For those whose household finances were affected by large-scale disaster]

This application guideline applies to those whose households have suffered a sudden change in finances due to the direct or indirect effects of a large-scale disaster. **Admission fee waiver** can only be applied for **students who enrolled in April 2025**.

- *1 **In addition to this waiver system, undergraduate students** are eligible for **the new academic support system** (National financial support system through JASSO scholarships and reduction/exemption of admission fees and tuition fees. Includes free admission and tuition fees for students from multi-child households. Hereafter referred to as the 'new system'). **However, those who have graduated from high school more than three years prior to entering the University and privately- financed international students are not eligible.**

Please check the University's website below and apply for the new system (application for the JASSO scholarship for students enrolled at the University). If you are granted a waiver under both systems, the result of the one with the higher waiver amount will be applied.

https://www.kanazawa-u.ac.jp/students/economic/school_support



- *2 **In the case of graduate school, Bekka and undergraduate courses not covered by the new system**, if the house in which the livelihood maintainers lives is 'medium-scale partially destroyed' or 'partially destroyed', it is possible to **apply for the University's own waiver system ('for new students' or 'for current students')** in addition to this waiver system. If waivers are granted under both systems, the result of the one with the higher waiver amount will be applied.

Check the application guidelines on the University's website below, prepare your application documents and submit them by the deadline.

https://www.kanazawa-u.ac.jp/students/economic/tuition_waiver



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Waiving of admission fees and tuition fees of the University (For those whose household finances were affected by large-scale disaster)

Based on the application of the student themselves, students in all courses who meet both the qualifications for application and the disaster status as stipulated in the University's admission and tuition fee waiver regulations will be granted a full or half waiver, depending on their disaster status, within the budgeted amount of the admission and tuition fee waiver implementation. In some cases, the application may be rejected because the criteria are not met.

1. Large-scale disasters eligible for application

- The Noto Peninsula Earthquake of 2024
- Large-scale disasters (severe disasters or similar) occurring on or after 1 April 2024

2. Eligible applicants

2-1. Students affected by the disaster (hereinafter referred to as “disaster victims”)

Among the victims of an eligible large-scale disaster, those who meet both conditions (1) and (2) below.

See 3-1 in these guidelines for application procedure.

- (1) Persons who can prove through official certificates etc. that their livelihood maintainers were affected by a large-scale disaster eligible for application
- (2) Persons from households that have suffered severe damage that falls under any of the following categories:
 - ① When the person who maintains livelihood dies or goes missing
 - ② If the house where the livelihood maintainer lives is “completely destroyed,” “largely partially destroyed,” “Medium-scale partially destroyed” or “half-destroyed.”

*Self-supported individuals are only eligible if they own their own home.

2-2. Students who do not meet the conditions in (2-1) above, but whose household finances suddenly changed due to the disaster (hereinafter referred to as “household emergency victims”)

Among the victims of an eligible large-scale disaster, those who meet both conditions (1) and (2) below.

See 3-2 in these guidelines for application procedure.

- (1) Households whose income has suddenly changed due to large-scale disaster eligible for application

Example 1: When there is damage to the materials necessary for daily life or the basic means of production for obtaining living expenses (rice paddies, fields, stores, etc.).

Example 2: When the livelihood earner loses his or her job

Example 3: When the livelihood earner is unable to work for more than six months due to injury or illness

- (2) Those whose income after the occurrence of a sudden change in household finances is within the standard range of the university's regular tuition waiver system.

2-3. Additional information on eligibility (eligibility for application)

- (1) **Those who have repeated the year or are enrolled beyond the standard years of study can also apply.**
- (2) If you withdraw, take a leave of absence, return to university or complete your studies (e.g. complete in June or December) between the base date for the waiver application (1 April for the first semester and 1 October for the second semester) and the date for the result to be announced, a waiver will be granted for the tuition fees charged for this semester, so please make sure to inform the Student Support Section of the Student Services Division.
- (3) Students who have received disciplinary action in the semester preceding or during the semester for which they are applying are not eligible to apply. If the time of the disciplinary action is before the notification of the result of the application, the waiver application is invalidated; if it is after the notification of the result of the application, the permission for the waiver is cancelled (the regular tuition fees must be paid in addition).

3. How to apply

Submit the set of application documents for admission fee waiver and tuition fee waiver within the application period. Applications must be submitted every semester.

Please note that the application period and submission address differ depending on the type of application.

If you are unable to prepare any documents (e.g. disaster certificate) by the deadline due to circumstances beyond your control, or if you have any questions, **please be sure to consult the Student Support Section within the application period.**

3-1. Disaster victims who fall under 2-1 above

① Where applying for only the admission fee waiver, or where applying for both the admission fee waiver and tuition fee waiver.

【Graduate school】

Application method	The following documents etc. must be submitted within the submission period.
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R7 Admission and tuition fee (first semester) waivers (sudden change in household finances)

Application Documents	1. Application for admission fee/tuition fee waiver due to large-scale disaster (designated format) Download from the University's website by yourself (see '3-3. Points to note when applying' in these guidelines).
	2. Documents certifying death or missing person, disaster certificate (disaster victim certificate) (Both are acceptable in photocopies.) If you are self-supported individual, please also attach a certificate of disaster proving that you own the house.
	3. A stamped (110-yen) self-addressed envelope (No.3 Long)→This is used to notify you of the results of the admission fee waiver application. Please write the applicant's name and address (address where mail can be reliably received) on the front of the envelope).
Submission period	During the admission procedure period specified in the applicant's admissions procedure guidelines.
Submission method	Application documents for this waiver are to be submitted together with the applicant's admission procedure documents
Submission address	The admissions office of the department to which the applicant is applying (See '7. Contact details' in these guidelines.)

[Bekka and Undergraduate course]

Application method	Please check the admission procedure guidelines, submit the 'Admission Fee Waiver and Deferral Confirmation Form' and other documents to the admission procedure section during the admission procedure period , and then submit the following documents etc. during the submission period
Application Documents	1. Application for admission fee/tuition fee waiver due to large-scale disaster (designated format) Download from the University's website by yourself (see '3-3. Points to note when applying' in these guidelines).
	2. Documents certifying death or missing person, disaster certificate (disaster victim certificate) (Both are acceptable in photocopies.) If you are self-supported individual, please also attach a certificate of disaster proving that you own the house.
	3. A stamped (110-yen) self-addressed envelope (No.3 Long)→This is used to notify you of the results of the admission fee waiver application. Please write the applicant's name and address (address where mail can be reliably received) on the front of the envelope).
	4. (Undergraduate courses only (excluding privately- financed international students)) Declaration of Application Status for the New Study Support System (for sudden change in family finances) Download from the University's website by yourself (see '3-3. Points to note when applying' in these guidelines).
Submission period	10 March (Mon) to 17 March (Mon), 2025 (If sent by post, postmarked on the same day)
Submission method	Submitted by post or at the Student Support Section
Submission address	Student Support Section, Student Support Division, Educational and Student Affairs Department, Kanazawa University, Kakumamachi, Kanazawa City, Ishikawa 920-1192 (Administration Office, 2nd floor) * When sending by post, please write " Application documents for admission and tuition fee waiver are enclosed" in red ink on the left side of the front of the envelope.


② When only applying for a tuition fee waiver

Application method	The following documents etc. must be submitted within the submission period.
Application Documents	1. Application for admission fee/tuition fee waiver due to large-scale disaster (designated format) Download from the University's website by yourself (see '3-3. Points to note when applying' in these guidelines).
	2. Documents certifying death or missing person, disaster certificate (disaster victim certificate) (Both are acceptable in photocopies.) If you are self-supported individual, please also attach a certificate of disaster proving that you own the house.
	3. (Undergraduate courses only (excluding privately- financed international students)) Declaration of Application Status for the New Study Support System (for sudden change in family finances) Download from the University's website by yourself (see '3-3. Points to note when applying' in these guidelines).
Submission period	3 February (Mon) to 17 March (Mon), 2025 (If sent by post, postmarked on the same day)
Submission method	Submitted by post or at the Student Support Section
Submission address	Student Support Section, Student Support Division, Educational and Student Affairs Department , Kanazawa University, Kakumamachi, Kanazawa City, Ishikawa 920-1192 (Administration Office, 2nd floor) * When sending by post, please write " Application documents for admission and tuition fee waiver are enclosed" in red ink on the left side of the front of the envelope. * Students at the Takaramachi and Tsuruma campuses can also submit the documents at the Student Affairs Section of their department. However, when sent by post, it must be addressed to the Student Support Section.

3-2. Household emergency victims who fall under 2-2 above

① Where applying for only the admission fee waiver, or where applying for both the admission fee waiver and tuition fee waiver.


【Graduate school】

Application method	Prepare the following application documents and apply according to 'Application guidelines (for new students) for the waiving of admission fees (deferral of payment) and tuition fees (first semester or first and second semester batch) '. https://www.kanazawa-u.ac.jp/students/economic/exemption_grace	
Application Documents (This section continues on the next page. Check it out.)	1. A set of required documents as listed in the application guidelines above. 2. Application for admission fee/tuition fee waiver due to large-scale disaster (designated format) Download from the University's website by yourself (see '3-3. Points to note when applying' in these guidelines).	

R7 Admission and tuition fee (first semester) waivers (sudden change in household finances)

Application Documents	<p>3. Documents certifying the income of the person with a sudden change in household finances for the last three months</p> <ul style="list-style-type: none"> • Salary earner: Salary statement (copy) for the above period • Persons with income other than salary: Accounts showing sales and necessary expenses for the above period. <p>4. (Applicable persons only) In case of unemployment or closure of business as a result of this earthquake. Submit the applicable documents from the following</p> <ul style="list-style-type: none"> • Employment insurance employee release form (copy) • Employment insurance beneficiary certificate (copy) • Documentation showing the date of closure of the business, such as business closure notification (copy) <p>5. (Applicable persons only) In case of receiving medical treatment for an injury or illness caused by this large-scale disaster.</p> <ul style="list-style-type: none"> • Doctor's certificate
Submission period	During the admission procedure period specified in the applicant's admissions procedure guidelines.
Submission method	Application documents for this waiver are to be submitted together with the applicant's admission procedure documents
Submission address	The admissions office of the department to which the applicant is applying (See '7. Contact details' in these guidelines.)

[Bekka and undergraduate courses not covered by the new system]

Application method	<p>Please check the admission procedure guidelines, submit the 'Admission Fee Waiver and Deferral Confirmation Form' and other documents to the admission procedure section during the admission procedure period, prepare the following application documents and apply according to 'Application guidelines (for new students) for the waiving of admission fees (deferral of payment) and tuition fees (first semester or first and second semester batch) '.</p> <p>https://www.kanazawa-u.ac.jp/students/economic/exemption_grace</p> 
<p>Application Documents</p> <p>(This section continues on the next page. Check it out.)</p>	<p>1. A set of required documents as listed in the application guidelines above.</p> <p>2. Application for admission fee/tuition fee waiver due to large-scale disaster (designated format) Download from the University's website by yourself (see '3-3. Points to note when applying' in these guidelines).</p> <p>3. Documents certifying the income of the person with a sudden change in household finances for the last three months</p> <ul style="list-style-type: none"> • Salary earner: Salary statement (copy) for the above period • Persons with income other than salary: Accounts showing sales and necessary expenses for the above period.

R7 Admission and tuition fee (first semester) waivers (sudden change in household finances)


Application Documents	<p>4. (Applicable persons only) In case of unemployment or closure of business as a result of this earthquake.</p> <p>Submit the applicable documents from the following</p> <ul style="list-style-type: none"> • Employment insurance employee release form (copy) • Employment insurance beneficiary certificate (copy) • Documentation showing the date of closure of the business, such as business closure notification (copy)
	<p>5. (Applicable persons only) In case of receiving medical treatment for an injury or illness caused by this large-scale disaster.</p> <ul style="list-style-type: none"> • Doctor's certificate
Submission period	10 March (Mon) to 17 March (Mon), 2025 (If sent by post, postmarked on the same day)
Submission method	Submitted by post or at the Student Support Section
Submission address	<p>Student Support Section, Student Support Division, Educational and Student Affairs Department, Kanazawa University, Kakumamachi, Kanazawa City, Ishikawa 920-1192 (Administration Office, 2nd floor)</p> <p>* When sending by post, please write " Application documents for admission and tuition fee waiver are enclosed" in red ink on the left side of the front of the envelope.</p>

[Undergraduate courses covered by the new system]

<p>Please contact the Student Support Section of the Student Services Division as soon as possible to find out if you are eligible to apply for the new academic support system (sudden change in family finances) based on the 'Japan Student Services Organization (JASSO) scholarship' and 'reduction or waiver of admission fees and tuition fees by the university'. After confirming whether you are eligible to apply, we will instruct you on the application documents, application deadlines, etc.</p> <p>* For those already certified in categories II-IV, the support category may be changed by applying under the 'sudden change in household finances' quota. Those already certified in Category I are fully waived under the new system and therefore do not need to apply for this waiver system.</p>

② When only applying for a tuition fee waiver

[Graduate school·Bekka·Undergraduate courses not covered by the new system]

Application method	<p>Prepare the following application documents and apply according to 'Application guidelines (for new students) for the waiving of admission fees (deferral of payment) and tuition fees (first semester or first and second semester batch) '.</p> <p>https://www.kanazawa-u.ac.jp/students/economic/tuition_waiver/graduate_students</p> 
Application Documents	<p>1. A set of required documents as listed in the application guidelines above.</p> <p>2. Application for admission fee/tuition fee waiver due to large-scale disaster (designated format)</p> <p>Download from the University's website by yourself (see '3-3. Points to note when applying' in these guidelines).</p>
(This section continues on the next page. Check it out.)	

R7 Admission and tuition fee (first semester) waivers (sudden change in household finances)

Application Documents	<p>3. Documents certifying the income of the person with a sudden change in household finances for the last three months</p> <ul style="list-style-type: none"> • Salary earner: Salary statement (copy) for the above period • Persons with income other than salary: Accounts showing sales and necessary expenses for the above period. <p>4. (Applicable persons only) In case of unemployment or closure of business as a result of this earthquake.</p> <p>Submit the applicable documents from the following</p> <ul style="list-style-type: none"> • Employment insurance employee release form (copy) • Employment insurance beneficiary certificate (copy) • Documentation showing the date of closure of the business, such as business closure notification (copy) <p>5. (Applicable persons only) In case of receiving medical treatment for an injury or illness caused by this large-scale disaster.</p> <ul style="list-style-type: none"> • Doctor's certificate
Submission period	3 February (Mon) to 17 March (Mon), 2025 (If sent by post, postmarked on the same day)
Submission method	Submitted by post or at the Student Support Section
Submission address	<p>Student Support Section, Student Support Division, Educational and Student Affairs Department, Kanazawa University, Kakumamachi, Kanazawa City, Ishikawa 920-1192 (Administration Office, 2nd floor)</p> <ul style="list-style-type: none"> * When sending by post, please write " Application documents for admission and tuition fee waiver are enclosed" in red ink on the left side of the front of the envelope. * Students at the Takaramachi and Tsuruma campuses can also submit the documents at the Student Affairs Section of their department. However, when sent by post, it must be addressed to the Student Support Section.

[Undergraduate courses covered by the new system]

Please contact the Student Support Section of the Student Services Division as soon as possible to find out if you are eligible to apply for **the new academic support system (sudden change in family finances)** based on the 'Japan Student Services Organization (JASSO) scholarship' and 'reduction or waiver of admission fees and tuition fees by the university'. After confirming whether you are eligible to apply, we will instruct you on the application documents, application deadlines, etc.

*For those already certified in categories II-IV, the support category may be changed by applying under the 'sudden change in household finances' quota. Those already certified in Category I are fully waived under the new system and therefore do not need to apply for this waiver system.

3-3. Points to note when applying

(1) Various forms are available from the University's website at the following address. Paper copies are not available; please print and complete the forms yourself. Document size is A4.

< Admission fee waiver and deferral of admission fee payment >
https://www.kanazawa-u.ac.jp/students/economic/exemption_grace



< Tuition fee waiver >
https://www.kanazawa-u.ac.jp/students/economic/tuition_waiver



- (2) If you are unable to provide any of the attached documents during the application period due to reasons other than your own reasons, you may submit additional documents later. In this case, please **write a memo that there are documents that cannot be submitted and submit it** with the application. The deadline for documents to be submitted later is the end of April. If you are still unable to submit them by this deadline, please contact the Student Support Section, Student Support Division. Documents other than those that cannot be provided due to reasons other than your own reasons must be submitted within the application period.
- (3) **The Student Support Section will contact applicants by E-mail, message on the Acanthus Portal or phone in the event of an incomplete application. Applications may be invalidated if incomplete application documents are not corrected by the specified date.**
- (4) **Submitted documents will not be returned, lent, or reproduced in any form.** Please submit photocopies of all documents that are acceptable in photocopies; when submitting originals, please be sure to make a photocopy for your own records before submission.
- (5) Where an application is found to contain false information, any admission fee or tuition fee waiver already granted shall be revoked (the regular tuition fees must be paid in addition) and no further tuition fee waiver application will be accepted.
- (6) Since we automatically transfer tuition fees from your bank account, you need to go through the account transfer procedure even if you apply for tuition fee waiver. We confirm that you have completed the account transfer procedure for tuition fees when examining your application for tuition fee waiver. Those who have not completed this procedure must obtain the procedure documents from the student affairs office of your department and complete it by the time you submit the application documents. Privately financed students who have not yet arrived in Japan should complete the account transfer procedure after arriving in Japan. If you cannot make an account transfer due to some circumstances, please inform to Student Support Section.

4. Notification of results

4-1. Admission fee waiver results

Results will be sent by mail in mid-August 2025 (tentative) using the return envelope (submitted at the time of application).

- *Payment of the admission fee will be deferred until notification of the results of the waiver of the admission fee.
- *Students who are declined a waiver of the admission fee and those who are granted half waivers (excluding those who have been awarded a half waiver and have subsequently applied for a deferral of payment) must pay the admission fee within 14 days from the date of notification of the denial of a waiver or deferral, or notification of the award of a half waiver.
- *Those who have been declined or awarded a half waiver of the admission fee may apply for deferral of payment of the admission fee. Where deferral of admission free payment is granted, the deadline for deferral of payment shall be September 30 for students enrolling in April and March 31 for students enrolling in October (In both cases, if this day is a holiday or public holiday, until the weekday just before).

- * **Should students who have been denied an admission fee waiver or deferral of payment, or who have been granted a half-waiver or deferral of payment, not pay the admission fee that is due, their admission will be revoked and they shall be expelled.**
- * **Please note that the period between the notification of results and the payment deadline is short.**

4-2. Tuition fee waiver results

Notification shall be made **on the Acanthus Portal** in mid-August 2025 (tentative).

- * Payment of tuition fees shall be deferred until notification of the results of tuition fee waiver applications.
- * If the application result is a half waiver or rejection, the amount to be paid and method of payment shall be included with the result notification.
- * **The final deadline for the payment of tuition fees shall be September 30 for the first semester and March 31 for the second semester (In both cases, if this day is a holiday or public holiday, until the weekday just before). Students who fail to make payments will be expelled.**
- * **Please note that the period between the notification of results and the payment deadline is short.**

5. Handling of personal information

- (1) Personal information submitted in the application and personal information obtained by the University will be used for the purpose of screening admission and tuition fee waivers. In addition, the results of the selection process for admission and tuition fee waivers will be used for operations related to the collection of admission and tuition fees.
- (2) Personal information obtained in the course of (1) as well as the results of the admission and tuition fee waiver selection process may be used for operations relating to financial support for students. In addition, information may also be used in an anonymized form for the purposes of improving university education, student support and university administration (various statistical surveys and analyses, project planning etc.).
- (3) In conducting the operations in (1) and (2) above, some tasks may be outsourced to external companies. In such cases, a contract will be agreed between the University and the contracting entity to ensure the appropriate handling of personal information, whereupon some or all personal information shall be provided to that entity.

6. To Students and Parents

In principle, tuition waivers **should be applied for by students themselves** to encourage their independence. If anything is unclear in the screening process, we will ask the student himself / herself. **Please apply by the student himself / herself after fully understanding his / her family situation.**

In addition, in order to ensure equity and fairness, each deadline for applications will be handled strictly. Therefore, **we will not accept applications after the application period has passed for reasons not attributable to the University**, such as "I did not know," "I did not notice the notification," or "I was busy.". We appreciate your understanding and cooperation.

7. Contact information for inquires

Student Support Section, Student Support Division, Educational and Student Affairs Department, Kanazawa University

(2nd floor of Administration Building, Kakuma Campus)

Mail:stsien@adm.kanazawa-u.ac.jp

(Please include your student ID and name in the text of the email.)

[Reference] Where to submit admission procedure documents for graduate schools and Bekka.

Graduate School/ Division	Where to submit admission procedure documents	
<ul style="list-style-type: none"> •Graduate School of Human and Socio-Environmental Studies •Graduate School of Law •Graduate School of Professional Development in Teacher Education •Undergraduate Training Course for School Nurses (Bekka) 	Admission Section, Student Affairs Division, Human and Social Administration Department Kakumamachi, Kanazawa 920-1192 (1st floor, Human and Social Science Hall 2)	Tel 076-264-5600 E-mail n-nyusi@adm.kanazawa-u.ac.jp
Graduate School of Natural Science and Technology	Admission Section, Student Affairs Division, Science and Engineering Administration Department Kakumamachi, Kanazawa 920-1192 (G2 floor, Natural Science and Technology Main Hall)	Tel 076-234-6823, 6824 E-mail s-nyusi@adm.kanazawa-u.ac.jp
Graduate School of Medical Sciences (Division of Medical Sciences, Division of Medicine)	Medical Sciences Student Affairs Section, Student Affairs Division, Medical, Pharmaceutical and Health Administration Department 13-1 Takara—machi, Kanazawa 920-8640 (1st floor, School of Medicine Hall F)	Tel 076-265-2121, 2887 E-mail t-daigakuin@adm.kanazawa-u.ac.jp

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Graduate School/ Division	Where to submit admission procedure documents	
<p>Graduate School of Medical Sciences (Division of Pharmaceutical Sciences)</p>	<p>Pharmacy Student Affairs Section, Faculty of Pharmacy and Cancer Research Institute Support Division, Medical, Pharmaceutical and Health Administration Department Kakumamachi, Kanazawa 920-1192 (G2 floor, Natural Science and Technology Main Hall)</p>	<p>Tel 076-234-6827, 6983 E-mail y-gakumu@adm.kanazawa-u.ac.jp</p>
<p>Graduate School of Medical Sciences (Division of Division of Health Sciences)</p>	<p>Student Affairs Section, Faculty of Health Sciences Support Division, Medical, Pharmaceutical and Health Administration Department 5-11-80 Kodatsuno, Kanazawa 920-0942 (1st floor, School of Health Sciences Hall I))</p>	<p>Tel 076-265-2515 E-mail t-igaku2@adm.kanazawa-u.ac.jp</p>
<p>Graduate School of Advanced Preventive Medical Sciences</p>	<p>Medical Sciences Student Affairs Section, Student Affairs Division, Medical, Pharmaceutical and Health Administration Department 13-1 Takara—machi, Kanazawa 920-8640 (1st floor, School of Medicine Hall F)</p>	<p>Tel 076-265-2868 E-mail t-daigakuin@adm.kanazawa-u.ac.jp</p>
<p>Graduate School of Frontier Science Initiative</p>	<p>Graduate School Section, Student Affairs Division, Transdisciplinary Sciences Administration Department Kakumamachi, Kanazawa 920-1192 (1st floor, Natural Science and Technology Main Hall)</p>	<p>Tel 076-264-5971 E-mail s-yugo@adm.kanazawa-u.ac.jp</p>